

MALHEUR EDUCATION SERVICE DISTRICT REGION 14

BOARD MEETING MINUTES

Tuesday, July 19, 2016

Malheur ESD Board Meeting

Pursuant to notices sent to newspapers of general circulation the board meeting was held on Tuesday, July 19, 2016 at 4:30 p.m. at the Plaza Inn, Ontario, Oregon.

Preliminary

Board Chair, John McDonough called the meeting to order at 4:30 p.m. Board members in attendance and comprising a quorum were: Don Hodge, Don Bullard, Dennis Hironaka, Jill Conant and John McDonough. Also in attendance were Superintendent Stephen Phillips, Mark Redmond and Teresa Jones. Board members Les Linegar and Dave Westerberg were absent.

2016-2017 Organization

A MOTION WAS MADE by Don Bullard, seconded by Jill Conant, to nominate John McDonough as board chair and Dennis Hironaka as board vice chair. The motion carried unanimously with a 5-0 vote.

Business Items

A MOTION WAS MADE by Dennis Hironaka, seconded by Don Hodge, to approve the Business Items (Items A-D) as presented by Superintendent Phillips. The motion carried unanimously with a 5-0 vote.

- A. Approve Property and Casualty Coverage for Education (PACE) Liability Insurance for 2016-2017
- B. Approve payment of June/July bills and Quarterly statement
- C. Vale Business Management contract
- D. Approve MEC surplus items

Personnel Items

A MOTION WAS MADE by Jill Conant, seconded by Don Hodge, to approve the Personnel Items (Items A-D) as presented by Superintendent Phillips. The motion carried unanimously with a 5-0 vote.

- A. Approve hire of Sarah Erstrom, ESD Office Specialist

- B. Approve Pre-School Promise Staff Hires, Brevney Morales, Hayley Davis, Norma Mendoza, Vanessa Paulson
- C. Superintendent contract
- D. Accept resignation of Molli Vineyard

#### Consent Agenda

A MOTION WAS MADE by Jill Conant, seconded by Don Bullard, to approve the Consent Agenda (Items A-N) as presented by Superintendent Phillips. The motion carried unanimously with a 5-0 vote.

- A. Approve the Minutes of the May 17, 2016 Board Meeting
- B. Appointment of Superintendent as Budget Officer
- C. Appointment of Clerk and Business Manager as Custodian of Funds and Depository (Umpqua Bank for 2016-2017)
- D. Confirmation of Board Meeting Time; Date and Place for 2016-2017
- E. Confirmation of Budget Committee Appointments
- F. Resolution to Co-Mingle Funds
- G. Resolution Authorizing Superintendent, Board Chair, Director of Curriculum to sign checks (Internal Service Account)
- H. Resolution to pay bills in a timely manner
- I. Resolution to Continue Fidelity Bonds for Clerk and Business Manager through PACE
- J. Resolution Designating Insurance Agent of Record 2016-2017 (Field Waldo/Ellen Martinez)
- K. Resolution Designating Auditor for 2016-2017 (Oster Professional)
- L. Resolution Designating Legal Counsel (High Desert ESD/Greg Colvin)
- M. Resolution Designating Official Newspaper (Malheur Enterprise)
- N. Resolution Authorizing Facsimile Signature

#### Other Informational Items

Director Mark Redmond reported out on the Malheur Summer Institute. The institute is currently under way at the Four Rivers Cultural Center in Ontario. There are also classes taking place at the Vale ESD office and at the Nyssa School District. The attendance for the day was approximately 370. The conference features multiple presenters from the Oregon Dept. of Education, local education experts and community partners.

#### Adjournment

A MOTION WAS MADE by Don Hodge, seconded by Jill Conant, to adjourn the Board meeting at 5:18 p.m. The motion carried unanimously with a 5-0 vote.

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BOARD CHAIR

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BOARD SECRETARY

DATE APPROVED: \_\_\_\_\_